



Dec 2009

King's Harbor Church

Position Overview

Title: Technical Director

Role Summary

The Technical Director will serve the body of King's Harbor and the Encounter Team by overseeing the media and technical needs for all worship services and events. This position will be responsible for overseeing the implementation, maintenance, and growth of technologies used during weekly services and events to further enhance the worship experience, teaching and ministry of King's Harbor Church. The Technical Director will need to be able to recruit, train and lead volunteers in supporting the church's growing technical support needs.

Qualifications

- 5 – 10 years previous experience of live and/or recorded sound preferred
- Extensive technical knowledge (Sound board, effects modules, mics, cables, recording equipment, computers, etc – some video/lighting knowledge, operational)
- Good leader, self-starter, follow through – recognize needs and complete projects
- Administrative/organizational skills (ability to organize work, set priorities, and carry out responsibilities with a minimum of oversight)
- Good communication skills (spelling, grammar, composition, and speech)
- Computer competency (Microsoft Word, Excel, Power Point, data management)
- Ability to work under time pressures, multi-task, and creatively solve problems
- Mature team player (commitment and loyalty to staff, supportive and cooperative, teachable, demonstrating consistent servant spirit)

Specific Duties and Responsibilities (Including but not limited to)

- Reports to Encounter Worship Arts Pastor
- Planning and logistics for services/events for all supported Ministries of KHC to ensure smooth execution and reliable A/V technical assistance and expertise.
- Provide live support during services/events whenever possible. Provide reliable replacement if not available.
- Provide technical support where needed.
- Maintain and organize all A/V equipment (Mics, cables, sound systems, etc) – implement inventory database and provide regular maintenance.
- System design and consultation. Maintain upkeep & purchase all sound, video and lighting equipment for all ministries and venues.
- Establish policies and procedures for Technical Team.

- Volunteer Coordination
- Organize and Schedule a Three Month calendar for volunteer support staff for all services/events requiring technical assistance
- Attend Monthly Worship Planning Team meeting
- Collaborate with Worship Arts Pastor for worship and technical direction and needs
- Audio/visual equipment maintenance
- Purchasing of new equipment as needed
- Creative input for worship ministries and current trends in church media
- Oversee digital recording and production of worship services/events.

Hours: 25 – 30 hours (must be available for misc. special events, church meetings, etc. as needed)

Location: King's Harbor Torrance

Application Instructions

If you are interested in applying for this position, please complete the preliminary questionnaire under the Employment Opportunities / Questionnaire section of the website. You will then need to email your resume to employment@kingsharbor.org being sure to include in the email the position title, your full name and contact information.